### **Department of Human Services**

### **Organization Summary**

Boards, commissions listed at end.

### Charles J. Krogmeier, Director

Hoover State Office Building, Des Moines 50319;

(515) 281-5452

The Department of Human Services is responsible for administering cash assistance for needy families (the Family Investment Program), food assistance (formerly food stamps), Medicaid, child support enforcement, subsidized adoption, child abuse assessments, dependent adult abuse assessments, foster care, various family strengthening and preservation programs, childcare regulation and funding for childcare assistance, refugee services, two juvenile institutions, and services for the mentally ill and developmentally disabled, including the operation of four mental health institutions, two institutions for people with mental retardation, and a program for treatment of sexual predators.

The department director is appointed by the governor, is subject to Senate confirmation, and serves at the pleasure of the governor. The director, deputy, division administrators, legislative liaison, public information officer, field operations support unit administrator, and a representative from the attorney general serve as the cabinet of the department. The department employs 5,600 people, about half in the nine institutions and the other half in offices in each of 99 counties, a food assistance call center, regional child support recovery offices, and central office.

A seven-member Council on Human Services, appointed by the governor and subject to confirmation by the Senate, serves in a policy-making capacity for all department services, and in an advisory capacity to the governor and the director. See the list at end for current members.

Office of the Deputy Director for Field Operations - Sally Titus, Deputy Director, Hoover State Office Building, Des Moines 50319; (515) 281-5758.

The deputy director supervises the nine facility superintendents; the division administrator of child support, refugee services, and case management services; the eight service area managers; the division administrator of field office support; and support staff. The deputy director for field operations provides oversight, technical and administrative support, fiscal review and legislative and policy development for the nine DHS facilities. The institutions include two resource centers for persons with developmental disabilities, four mental health institutes, two facilities serving juveniles adjudicated as delinquent or children in need of assistance (CINA), and the Civil Commitment Unit for Sexual Offenders serving individuals civilly committed as violent sexual offenders. The deputy director directs resource center compliance with the United States Department of Justice Consent Decree. This includes monitoring and tracking of investigations of abuse and neglect and critical incidents, coordination with the U.S. Department of Justice, and

review of efforts to meet DOJ requirements.

<u>Fiscal Management Division</u> - Jan Clausen, Chief Financial Officer, Hoover State Office Building, Des Moines 50319; (515) 281-4987.

This division is responsible for assuring fiscal accountability through developing budgets, monitoring expenditures, filing quarterly federal expenditure and estimate reports, the receipt and distribution of child support and foster care moneys, processing claims and invoices, overseeing purchasing and contracting, conducting internal audits, coordinating federal and state audits and compliance reviews, conducting sub-recipient audit reviews, and operating the department's federal and state cost allocation system.

<u>Bureau of Policy Analysis and Appeals</u> – Harry Rossander, Bureau Chief, Hoover State Office Building, Des Moines 50319, (515) 281-5425.

The bureau is responsible for appeals and exceptions to policy, development of rules and manuals to support day-to-day operations of the department, and support for the development of public policy including legislation. The bureau manages all formal appeals and requests for exceptions to policy relating to services provided by the department on behalf of the state of Iowa and/or the federal government. In addition, the bureau manages the process necessary to document changes in legislation within operational manuals used by social workers in the field. Also, the bureau provides support to both the department's legislative liaison and public information officer, including management of legislative and congressional requests for information received by the department.

<u>Data Management Division</u> – Tom Huisman, Chief Information Officer; Hoover State Office Building, Des Moines 50319; (515) 281-8303.

This division is responsible for planning, developing, and operating the automated systems that collect and process information to generate client and vendor payments, provide automated case management plus reporting and federal reporting. This division also provides other applications development support, support to the agencies' institutions and support of the department's statewide network. The division additionally provides a wide range of technical support, such as personal computing assistance, data warehousing, program and operational research and analysis support, data for forecasting of program expenditures and utilization, and report development and preparation.

<u>Division of Results Based Accountability</u> – Bill Gardam, Administrator, Hoover State Office Building, Des Moines 50319; (515) 281-5808

The Division of Results Based Accountability is responsible for research and analysis used to support management and performance reporting, program and population projections, evaluating program initiatives, and survey development and analysis; coordination of the department quality assurance and improvement process and promoting the use of evidenced-based and best practices; quality control and evaluation for the food assistance, Medicaid, and *hawk-i* programs; and payment error rate measurement (PERM) for Medicaid, SCHIP, and child care programs. Further, the Division of Results Based Accountability is responsible for strategic planning coordination; disaster preparedness planning, response and recovery; human resources, affirmative action, workforce planning, and labor relations; and for administrating the Iowa Individual Assistance Grant Program (IIAGP) and the state Other Needs Assistance (ONA) program in cooperation with the Homeland Security and Emergency Division of the Department of Public Safety.

<u>Division of Child Support Recovery, Case Management and Refugee Services</u> - Jeanne Nesbit, Administrator, Hoover State Office Building, Des Moines, IA 50319; (515) 281-8580/242-3243

The Child Support Recovery Unit (CSRU) assists custodial and non-custodial parents in meeting their parental obligations to support their children. These services are provided to families who are currently or have previously received public assistance, as well as to those who request services and pay an application fee. Services include establishment of paternity so there are two parents legally responsible for the children, as well as establishment of child support and medical orders which create the legal authority to collect support and enforce health insurance for children. Targeted Case Management is a Title 19 service designed to help individuals with a diagnosis of mental retardation, chronic mental illness, and/or brain injury by securing and monitoring the services needed for the individual to remain in the community. The 99 Iowa counties either provide the targeted case management service or select DHS as a provider. The Bureau of Refugee Services acts as a reception and placement agency under contract to the U.S. Department of State. Iowa is the only state that receives and resettles newly arriving refugees. The bureau is also the designated state agency to receive funds from the U.S. Department of Health and Human Services to provide employment and social adjustment services to all legally admitted residents in the state who meet program criteria.

<u>Division of Child and Family Services</u> - Mary Nelson, Administrator; Hoover State Office Building, Des Moines 50319; (515) 281-5521

The Division of Child and Family Services is responsible for development and administration of an array of services to achieve safety, permanency and well-being outcomes for children that are at risk of or victims of child abuse or neglect. Services include community based prevention efforts, child protection, services to intact families, out-of-home placement, adoption, guardianship, and transition services for youth that turn age 18 in foster care. The division is also responsible for policy related to dependent adult protection, maintaining the child and dependent adult abuse registries, regulating child-placing and child-caring agencies, and conducting record check evaluations for persons working with vulnerable children and adults.

The division is also responsible for the Child Care State Plan, as well as childcare regulation and quality improvement efforts. The division also administers the Interstate Compact on the Placement of Children and Juveniles and the Interstate Compact and Adoptions and Medical Assistance, the Title IV-B (child welfare) and IV-E (foster care) state plans, the federal Child and Family Services Review, adolescent pregnancy prevention grants, and the state's safe haven program.

<u>Division of Mental Health and Disability Services</u> - Bill Gardam, Temporary Administrator, Hoover State Office Building, Des Moines 50319; (515) 281-0377

The Division of Mental Health and Disability Services is responsible for providing state leadership in the development of community mental health, mental retardation, and developmental disabilities services. The division is also responsible for statewide mental health and mental retardation planning, and administers the Community Mental Health Block Grant, including funding evidence based services for persons with mental health and disability needs. The division develops standards for, accredits, and monitors community mental health and disability service providers. The division provides technical assistance to county central points of coordination staff related to financing and programs for persons with mental health and disability service needs. The division works with counties to administer the State Payment Program, and collects and analyzes data related to mental health and disability services.

<u>Division of Financial, Health and Work Supports</u> – Ann Wiebers, Administrator, Hoover State Office Building, Des Moines 50319; (515) 281-3133

This division is responsible for development and administration of the following programs and services for low-income families and individuals: Cash assistance under the Family Investment Program (FIP); work, training and other support services for FIP families through the PROMISE JOBS program; short-term help under the FIP diversion program to avoid the need for FIP; food assistance; supplemental food programs such as commodities; health care for children through the Healthy and Well Kids in Iowa (hawk-i) program; purchasing health care insurance through the Health Insurance Premium Payment (HIPP) program; State Supplementary Assistance (SSA) to meet special needs of aged, blind and disabled persons; and eligibility-related matters concerning child care and Medicaid.

<u>Division of Medical Services (Medicaid)</u> – Jennifer Vermeer, Medicaid Director, Iowa Medicaid Enterprise Building, 100 Army Post Road, Des Moines 50315; (515) 725-1123

This division is responsible for the Medicaid Program (Title XIX). Medicaid provides health care to Iowa's most vulnerable populations: Low-income children, frail elderly, disabled persons, pregnant women and very low-income parents. This includes women who have been screened and diagnosed by the Breast and Cervical Cancer Early Detection Program (BCCEDP) and women participating in the Iowa Family Planning Network. Iowa Medicaid pays for medically necessary healthcare services, including acute care services typically covered in any health insurance program. These include hospitalization, physician and advanced registered nurse practitioner (ARNP) services, dental care, emergency transportation by ambulance, laboratory, x-ray, etc. In addition, Medicaid provides coverage for long-term care services, such as nursing home care, Intermediate Care Facilities for the Mentally Retarded (ICF/MR), and

home and community based care that allows individuals to stay in their own homes or other small congregate settings. The division administers several contracts to manage the delivery of care to the Medicaid population.

<u>Division of Field Operation Support</u> - Vern Armstrong, Administrator, Hoover State Office Building, Des Moines 50319; 515/281-3526.

This division provides a variety of training, case consultation, technical assistance help desks, customer services and administrative supports to staff located in offices across the state to facilitate the delivery of services discussed under the Divisions of Child and Family Services; Medical Services; Mental Health and Disability Services; and Financial, Health and Work Supports. In addition, the dDivision operates an Income Maintenance Customer Service Center, licenses 1,500 childcare centers, and handles all aspects of policy and eligibility determinations for federal IV-E funding.

### Mental Health, Mental Retardation, Developmental Disabilities, Brain Injury Commission

Dale Todd, President Premier Recreation Products, Inc. 1821 Grande Avenue SE Cedar Rapids, Iowa 52403-2225 (319) 366-8158

The governor appoints the commission according to a formula outlined in the statute, with Senate approval. The commission's responsibilities include advising the Division of Behavioral, Developmental and Protective Services for Families, Adults and Children on the overall administration of the state disability services system; making system design recommendations for adults and children with MI/MR/DD/BI to the Legislature and executive branch; adopting rules as necessary pursuant to chapter 17A which relate to disability programs and services; adopting standards for accreditation of Community Health Centers and other mental health programs; bi-annually submitting a report on the availability and cost effectiveness of services; and advising the administrator, the Council on Human Services, the governor and the general assembly on budgets and appropriations concerning disability services.

See commission section at end for current members.

Governor's Developmental Disabilities Council - Becky Harker, executive director; 617 East Second Street, Des Moines 50309; (515) 281-9082; (800) 452-1936.

The Governor's Developmental Disabilities Council is established under the Developmental Disabilities Assistance and Bill of Rights Act of 2000, Public Law 106-402. The purpose of the law is to assure that people with developmental disabilities and their families help design and have access to necessary services, supports, and other assistance. Members are appointed by the governor and serve three-year terms. The council develops a state plan for the developmental disabilities program in Iowa, administers a federal grant allocated to Iowa from the Federal Administration on Developmental Disabilities on an annual basis, coordinates activities with the Mental Health/Mental Retardation/Developmental Disabilities/Brain Injury Commission, and submits an annual report to the commissioner of the Administration on Developmental Disabilities that summarizes all activities related to the developmental disabilities program in Iowa. The council is located administratively in the Department of Human Services, which is its designated state agency.

See member section at end for list of current members.

<u>Communication.</u> Molly Kottmeyer is legislative liaison for the Department of Human Services (515) 281-4387. Roger Munns is the public information officer, (515) 281-4848. Hoover State Office Building, Des Moines 50319.

## DEPARTMENT OF HUMAN SERVICES Boards and Commissions

#### COUNCIL ON HUMAN SERVICES

§217.2

Department of Human Services, Hoover State Office Building, Des Moines 50319; (515) 281–5452

Name	City	Term Ending Date
Roger L. Hartman		
James A. Miller, Chair	Dubuque	April 30, 2013
Sally A. Stutsman	Riverside	April 30, 2015
Mark R. Peltan, Vice Chair	Mason City	April 30, 2011
Donald E. Wright	Cedar Falls	April 30, 2011
Roberta A. Yoder	Urbandale	April 30, 2015

# CHILD ABUSE PREVENTION PROGRAM ADVISORY COUNCIL §235A.1

Department of Human Services, Hoover State Office Building, Des Moines 50319; (515) 281–5521

Name	City	Term Ending Date
Gregory H. Ellison	Clive	Pleasure of Governor
Susan K. Tesdahl	Cedar Rapids	Pleasure of Governor
Priscilla Wanatee	Tama	Pleasure of Governor
Floyd G. Winter	Cedar Falls	.Pleasure of Governor

### STATE CHILD CARE ADVISORY COUNCIL §237A.21

Department of Human Services, Hoover State Office Building, Des Moines 50319; (515) 281–8746

Name	City	Term Ending Date
Alisha Lewis, Chair	Des Moines	June 30, 2010
Susan Cooper	Davenport	June 30, 2011
Jill S. Dodds	Coralville	June 30, 2009
Barbara Grundleger	Des Moines	June 30, 2009
Gretchen Hageman	Des Moines	June 30, 2011

Misty Hansen	Des Moines	June 30, 2010
Jeanine Hough	Graettinger	June 30, 2009
Alicia Lewis	Des Moines	June 30, 2010
Angela Mapes		
Barbara Merrill	Johnston	June 30, 2011
Lou Ann Mowrey		
Lesia Oesterriech	Ames	June 30, 2011
Brenda O'Halloran	Ames	June 30, 2009
Laurine Price	Atlantic	June 30, 2011
Kathy Readout		
Tom Rendon		
Susan Simon		
Tom Taylor		
Shanell Wagler		
Linda J. Wright		
Members from the General Assembly:		
	Senate	-
Staci Appel	Ackworth	January 12, 2009
House		
Carmine Boal	Ankeny	January 12, 2009

### CHILD WELFARE ADVISORY COUNCIL

Name	City	Term Ending Date
Coores Estle Co Chair	C-1	April 30, 2010
	Solon	
George Belitsos	Ames	April 30, 2011
Cynthia Cox	Bedford	April 30, 2011
Kathleen Kilnoski	Bluffs	April 30, 2010
	Iowa City	
	Mason City	
	Davenport	
	Waverly	
	Des Moines	
	Council Bluffs	
	Maxwell	
	Des Moines	
	Rock Valley	
	Marion	
Ex Officio Members		
Eugene Gessow, Director	***************************************	Des Moines
	ninistrator	

### Members from the General Assembly: Senate

Amanda Ragan	Mason City
James Seymour	•
	ouse
Janet Peterson	Des Moines

# CHILD SUPPORT ADVISORY COMMITTEE §252B.18

Department of Human Services, Bureau of Collections, 400 South West 8<sup>th</sup> St., Des Moines 50309; (888) 229–9223

Suzanne Overton, Chair	Member at Large
Dodie Bauman, designee	Iowa Bankers Association
Ignatius Butera, designee	Child Support Recovery Unit
Tina Meth Farrington, designee	Iowa County Attorneys Association
David Jungmann, designee	Iowa State Bar Association
Evelyn Ocheltree, designee	Iowa Legal Aid
Eliza Ovrom, designee	Judicial Branch
Maja Rater, designeeAssociation for	or Children for Enforcement of Support
William Roach, designee	Office of the Attorney General
Christopher Robinson	Member at large
Fred Scaletta, designee	Department of Corrections
Barbara Van Allen, designee	Office of Citizens' Aide
Dick Woods, designee	Fathers for Equal Rights

#### Members from the General Assembly:

Senate	•	Term Ending Date
Brad Zaun	Des Moines	January 12, 2009
Keith Kreiman	Bloomfield	January 12, 2009
House		Term Ending Date
Ako Abdul-Samad	Des Moines	January 12, 2009

# DEPENDENT ADULT PROTECTIVE ADVISORY COUNCIL §235B.1

Department of Human Services, Hoover State Office Building, Des Moines 50319-0114; (515) 242-6021

Name	City	Term Ending Date
Thomas Carlstrom	.Clive	April 30, 2011
Melvin Clothier	.Harlan	April 30, 2009
Linda Dearinger	.Marion	April 30, 2009
Maribel Slinde	.Des Moines	April 30, 2009
Paul Vanderburgh	Newton	April 30, 2011
Penny Westfall, Chair	Van Meter	April 30, 2009

Ann Marie Brick, designee of director, Department of Inspections and Appeals	Statutory
Diana Nicholls Blomme, designee of Director, Department of Public Health	Statutory
Linda Hildreth, designee of Director, Department of Elder Affairs	Statutory
Sandi Koll, designee of Director, Department of Human Services	Statutory

### HEALTHY AND WELL KIDS IN IOWA (HAWK–I) BOARD Supp §514I.5

Department of Human Services, Hoover State Office Building,

Department of Human Services, Hoover State Office Building, Des Moines 50319; (515) 281–4174
Name City Type of Appointment Susan Salter
Jim Donoghue, designee of Director of EducationStatutory Julie McMahon, designee of Director of Public HealthStatutory Angela Burke Boston, designee of Commissioner of InsuranceStatutory
Ex officio members from the General Assembly: Senate
Amanda RaganMason CityJanuary 1, 2009
Dave Mulder
Ako Abdul-SamadDes MoinesJanuary 1, 2009
Polly GranzowEldoraJanuary 1, 2009
IOWA MEDICAID PHARMACEUTICAL AND THERAPEUTICS COMMITTEE
Bruce Alexander R.PhJohnson CountyJune 30, 2009
Carole Frier, DOPolk CountyJune 30, 2009
Hayley Harvey, DDSPolk CountyJune 30, 2009
Mary LarewJohnson CountyJune 30, 2009
Matthew Osterhaus, R.PhJackson CountyJune 30, 2009
Susan Purcell, R.PhDubuque CountyJune 30, 2009
Priscilla Ruhe, MDPolk CountyJune 30, 2009
Dallas Sanders, PAPolk CountyJune 30, 2009
Charles Wadle, DOPolk CountyJune 30, 2009
,

### MEDICAL ASSISTANCE ADVISORY COUNCIL [TITLE XIX]

### §249A.4

Department of Human Services, Hoover State Office Building, Des Moines 50319; (515) 281–8785

Dr. Tom Newton, Chair, designeeI	owa Dept. of Public Health
George Appleby, designeeI	
Steve Ackerson, designeeI	owa Health Care Association
Jo Benson-Vorwald, designeeI	owa Adult Day Services Association
Ron Bolar, designee(	Inticians Association of Iowa
Larry Carl, designeeI	
Dave Carlyle, designee	
Dan Courtney, designee	owa Psychological Association
Shelly Chandler, designee	owa Assoc of Community Providers
Stacey T. Cyphert, designee	Iniversity of Iowa College of Medicine
Jill Davisson, designee	owa State Association of Counties
Gary Ellis, designeeI	
John Forbes, designee	
Ed Friedmann, designee I	
Karla Fultz-McHenry, designee	owa Medical Society
Linda Goeldner, designee	nwa Nurses Association
Donna Harvey	
Matt Eide, designee	owa Physical Therany Accociation
	and Foundation
Ron Kemp, designeeId	
VacantI	
Lisa BurkId	owa Department of Elder Affairs
Leah McWilliams, designeeId	
Barbara Nebel, designee	owa Speech & Language Hearing Association
Janine Petitgout, designeeId	owa Association of Nurse Practitioners
Dana Petrowsky, designeeId	owa Association of Homes and Services
	for the Aging
James J. Pullen, designee	
David Purdy, designee	
	Based Services for Seniors
Bob Russell, designee	
Ann Harmann, designee	Coalition for Family & Children's
	Services in Iowa
Rizwan Z. Shah, designeeIo	
<i></i>	of Pediatrics
Richard Shannon, designeeG	
	Council
Marci Mendenhall, designeeIo	owa Chapter of the National Association
	of Social Workers
Richard Spencer, designeeIc	owa Podiatric Medical Society
Shannon Strickler, designeeIc	
Don St. John, designeeIc	
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Bev Thomas, designee	
Vacant	AARP
	Iowa Caregivers Association
	Free Clinics of Iowa
	Iowa Nurse Practitioner Society
	Iowa Occupational Therapy Association
	Des Moines Univ. – Osteopathic
* *************************************	Medical Center
Vacant	The ARC of Iowa
* ************************************	The face of lower
D. III.	
Public representatives:	Term Ending Date
Jean Bell	Boone
	Carroll County
	Des Moines June 30, 2010
	Fort Dodge
	Des Moines
	Waucoma June 30, 2010
	Des Moines June 30, 2010
· · · · · · · · · · · · · · · · · · ·	Carroll June 30, 2010
	Davenport June 30, 2010
	Boone June 30, 2010
	Ottumwa June 30, 2010
Cynthia Jewell	Iowa City June 30, 2010
	Cherokee June 30, 2010
Katey Oakley-Hemming	Des Moines June 30, 2010
	Jackson County June 30, 2010
	LibertyvilleJune 20, 2010
Jodi Tomlonovic	Des Moines June 30, 2010
Nora Sheehan	Andrew June 20, 2010
Members from	n the General Assembly:
$S\epsilon$	enate
Amanda Ragan	Mason City January 12, 2009
	WoodbineJanuary 12, 2009
	louse
	OskaloosaJanuary 12, 2009
	Johnston January 12, 2009
wan iomonga	omiswi amuai y 12, 2007

# MENTAL HEALTH, MENTAL RETARDATION, DEVELOPMENTAL DISABILITIES, AND BRAIN INJURY COMMISSION

Supp §225C.5 as amended by 2004 Iowa Acts, House File 2537

Department of Human Services, Hoover State Office Building,

Des Moines 50319; (515) 281–8908

Name	City	Term Ending Date		
Carl Smith				
Jerry Behn				
Lynn Crannell				
Julie Filder Dixon				
Lynn Ferrell				
William Gorman				
Jane Halliburton				
Rick Hecht	Sac City	April 30, 2011		
Jan Heikes	Mabel, MN	April 30, 2009		
Richard Heitmann	Manchester	April 30, 2010		
David Johnson				
Cindy Kaestner				
Susan Koch-Seehase				
Patricia Penning				
Dale Todd Chair				
Gano Whetstone				
John Willey Vice Chair				
Ex officio nonvoting members from the General Assembly:				
	Senate	,		
Jack Hatch	Des Moines	Statutory1-12-09		
		•		
	House			
Dave Heaton	Mount Pleasant	Statutory1-12-09		
Lisa Heddens				

#### GOVERNOR'S DEVELOPMENTAL DISABILITIES COUNCIL

MaryJaneAllgood, parent,	Ankeny	term expires 2009
Mary Anderson, Dept. of Elder Affairs		
Lance Baker, consumer	Davenport	term expires 2010
Juanita Brown, consumer		
Craig Cretsinger, consumer		-
Mardi Deluhery, parent		
Donald Gookin, Iowa Medicaid Enterprise		
LouAnn Gordon, family member		•
Naomi Guinn-Johnson, parent		
Barbara Guy, Department of Education		
Arthur Hedberg, parent		
Andrew Kaiser, family member		
Susan Jentz, parent		<del>-</del>

Kay Leeper, Dept. of Public Health	Cedar Falls	term expires 2011	
Linda Matkovich, family member			
SueAnn Morrow, provider			
Scott Rahm, consumer		=	
Nancy Sayres, family member	Mystic	term expires 2009	
Harvey Schneider, family member			
Elayne Sexsmith,		•	
Center for Disabilities/Development	Iowa City	term expires 2011	
Frank Varvaris, provider			
Stephen Wooderson,	•	•	
Iowa Division of Vocational Rehabilitation ServicesDes Moinesterm expires 2009			

### MENTAL HEALTH RISK POOL BOARD

Supp §426B.5(2)

Department of Human Services, Hoover State Office Building, Des Moines 50319; (515) 281–8908

Name	City	Term Ending Date
Wayne Clinton	Ames	April 30, 2010
Rebecca Eskildsen	Clinton	April 30, 2011
John Grush		
William Gorman		
Ralph Kremer Chair	Aurora	April 30, 2009
Andy Nielsen	Ankeny	April 30, 2009
Marjorie Pitts Vice Chair		
Linda Young-Streit		